**Name of Applicant** (Surname, Given Names)**:**

**Diabetes Action Canada**

**Funding opportunity for graduate students and post-doctoral fellows**

Format: Single spaced text. Text size must not be smaller than 11-point font, Times Roman or similar.

Submit this form by email to Ms. Adriana Freitas: adriana.freitas@crchudequebec.ulaval.ca

The **form** should include items 1 to 5 below, in the order listed included in one PDF file. Items 6 and 7 (reference letters) should be emailed directly to Ms. Adriana Freitas at the email address: adriana.freitas@crchudequebec.ulaval.ca.

1. **A completed and signed application form.**
2. **Copy of the highest degree obtained.** (Note: Post-doctoral applicants must complete a PhD by the time funding starts)
3. **Scanned official transcript(s) of the candidate’s grades.** Provide a scanned copy of an original, official transcript(s). Both sides of the transcript must be scanned. A transcript printed from a website is not acceptable. If the institution does not provide graduate transcripts or grades, the applicant must provide a letter or email from the institution stating this.
4. **Proposed supervisor’s CV.** Provide a Canadian Common CV in CIHR format. Please, limit information to the past 5 years.
5. **The notice of decision** if applicant holds a scholarship from another institution. Please note that Diabetes Action Canada will pay an additional amount up to the total offered for each stipend’s category to successful applicants who already hold a scholarship from another organization whose value is less than that offered by Diabetes Action Canada.

**Items to be forwarded separately:**

**6. One reference letter from the proposed supervisor (Diabetes Action Canada member).**

**7. Reference letter from one individual other than the applicant’s supervisor (but may include co- supervisor).**

Both letters should be emailed directly to Adriana Freitas (adriana.freitas@crchudequebec.ulaval.ca).

**Applications and reference letters must be received before June 15, 2017.**

Late or incomplete applications will not be considered.

**Inquiries: Adriana Freitas**

Email: adriana.freitas@crchudequebec.ulaval.ca

Do not submit more than one application per candidate. Text size must not be smaller than 11-point font, Times Roman or similar.

|  |
| --- |
| **Name of Applicant** (surname, given names)**:** |
| **Title of research project:** |
|  | **Permanent Mailing Address:** |  |  | **Phone (home or cell): Phone (work):****E-mail:** |
| **Date of Birth** (DD/MM/YYYY)**:** |
| **CITIZENSHIP:*** **Canadian** □ **Permanent Resident in Canada** □ **Foreign**
 |
|  |
| **CANDIDATE’S STATUS AS OF THE APPLICATION DEADLINE DATE June 15, 2017** (select one)**:*** **A. Currently enrolled in a Master’s program**
* **B. Currently enrolled in a Doctoral program**
* **C. Holds a PhD (or PhD is pending) and has less than 2 years of postdoctoral research training**
* **D. Holds a PhD and has 2 or more years of postdoctoral research training**
 |
| **PRESENT APPOINTMENT, EMPLOYER, AND SUPERVISOR** (include department and institution)**:** |

|  |  |
| --- | --- |
| **APPLICANT’S SUPERVISOR** (name and full address)**:** | **Phone: Fax:****E-mail:** |
|  **SUPERVISOR’S FACULTY AND PRIMARY DEPARTMENT:** |
| **CO-SUPERVISOR IF APPLICABLE** (name, faculty and department, and address)**:** |
| **DEGREES****List all degrees and specialty certifications that the candidate currently holds and expects to hold in the next 12 months.** |
| **Degree or Certification Title** | **Discipline** | **Institution** | **Date Degree Obtained or Expected (MM/YYYY)** |

|  |
| --- |
| **HONOURS & AWARDS****List honours and awards that the candidate holds or held (include undergraduate, graduate and postgraduate):** |
| Date | Award | Type |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **POSTGRADUATE EXPERIENCE (*For Post-doctoral fellows applicants only*)****List chronologically all postgraduate experience to date (include titles and dates of all appointments held and the institutions concerned). In the case of research experience (including MSc, PhD and postdoctoral training) give the name of the supervisor(s) and the subject of the research.**  |

|  |
| --- |
| **Location of proposed research training** (include name of department/institute and address): |
| **State timeline and activities to be undertaken during the research project.** |
| **Indicate the expected duration of the proposed research project and its relevance to the candidate’s future career.** |

|  |
| --- |
| **PUBLICATIONS (IF APPLICABLE):****Provide a numbered list of the candidate’s scientific papers. Clearly separate and identify each according to the categories below.** (Additional pages may be added to this page if needed. Text size must not be smaller than 11-point font, Times Roman or similar.)1. **Papers in peer reviewed journals (published or accepted only)**
2. **Editorials and review articles**
3. **Chapters and books**
4. **Abstracts**

**E. Manuscripts submitted (include name of journal and date of submission)****F. Oral and poster presentations** |

**RESEARCH PROJECT:**

**Describe the rationale, objective, and give a detailed experimental approach of the proposed research. Clearly explain the relevance to knowledge translation in diabetes care or for its related complications. In addition, describe how sex (biological factors) and/or gender (socio-cultural factors) will be considered throughout the project.** (A maximum of 1 page may be added to this page. Figures must be included within the 2-page proposal, while references are restricted to one additional page. Text size must not be smaller than 11-point font, Times Roman or similar.)

|  |
| --- |
|  |

|  |
| --- |
| **ONE REFERENCE LETTER FROM PROPOSED SUPERVISOR****A letter of support for the candidate is required from the supervisor.** The letter should be emailed directly to **Adriana Freitas** (adriana.freitas@crchudequebec.ulaval.ca) by the supervisor. **Note to Supervisors:** Please comment on the candidate’s characteristics and abilities (i.e. critical thinking, independence, perseverance, originality, organizational skills, interpersonal skills, leadership, communication skills, initiative, motivation, interest in discovery, research ability) |

|  |
| --- |
| **ONE REFERENCE LETTER FROM SOMEONE OTHER THAN THE PROPOSED SUPERVISOR**In the space below, list the name, professional title, and institution of one individual (other than the proposed supervisor but may include co-supervisor) whom the candidate has asked to forward assessments of his/her past or current performance. The letter should be emailed directly to Adriana Freitas (adriana.freitas@crchudequebec.ulaval.ca) by the individual. |
|  |

|  |  |
| --- | --- |
|

|  |
| --- |
| **SIGNATURES:** I have reviewed the terms and conditions and agree to abide by the regulations governing this award, if granted. I certify that the information provided in this application is true and complete to the best of my knowledge. *For postdoctoral fellow,* I understand that Diabetes Action Canada will not release funding to successful applicants who have not completed a PhD at the time of commencement of funding. Digital signatures are acceptable.  |

 |
| **Candidate** | **Primary Supervisor** |  |
| Print name | Print name |  |
| Signature | Signature |  |
| Date | Date |  |

|  |
| --- |
|  |